



Acceptable Use of Technology Policy for Agrimovement

March 2024

Policy Statement

This Acceptable Use of Technology Policy ("Policy") outlines the expectations for the use of Agrimovement's technology resources (including devices, software, applications, and internet access) by staff, volunteers, and any authorized users ("Users"). This policy promotes responsible, ethical, and secure use of technology to ensure Agrimovement's mission and reputation are upheld.

User Responsibilities

- **Lawful Use:** Users agree to use technology resources only for lawful purposes and in compliance with all applicable laws and regulations.
- **Confidentiality:** Users are responsible for maintaining the confidentiality of all Agrimovement information accessed through technology resources. This includes avoiding unauthorized disclosure of sensitive data and protecting passwords.
- **Security:** Users must take precautions to protect technology resources from unauthorized access, use, disclosure, disruption, modification, or destruction. This includes reporting any suspected security breaches to IT personnel immediately.
- **Acceptable Content:** Users are prohibited from accessing, storing, displaying, or transmitting any material that is illegal, offensive, discriminatory, or harassing. This includes pornography, hate speech, and copyrighted material without permission.
- **Personal Use:** Personal use of technology resources is permitted within reason, provided it does not interfere with work duties or consume excessive resources.
- **Software Installation:** Users are prohibited from installing unauthorized software on Agrimovement devices.
- **Social Media:** Users should refer to Agrimovement's Social Media Policy for guidelines regarding social media use with technology resources.

Prohibited Activities

The following activities are strictly prohibited:

- Hacking or attempting to gain unauthorized access to any computer system or network.
- Introducing viruses, malware, or other harmful software.
- Using technology resources for personal gain or commercial purposes not aligned with Agrimovement's mission.
- Engaging in cyberbullying or online harassment.
- Downloading or distributing copyrighted material without permission.
- Using technology resources in a way that violates the privacy of others.

Monitoring and Enforcement

Agrimovement reserves the right to monitor all activity on its technology resources. This may include monitoring emails, internet browsing history, and file storage. Violations of this policy may result in disciplinary action, up to and including termination of employment or volunteer privileges.
Review

This policy will be reviewed periodically to reflect changes in technology and Agrimovement's needs.

Contact Information

For any questions regarding this policy, please contact Agrimovement executive team on:

www.agrimovement.org